



**DIRECTORATE GENERAL OF LAW & HUMAN RIGHTS
KHYBER PAKHTUNKHWA**

Phone: 091-9217202, 9217203, Fax: 0919217205

Email: dlr.kpk@gmail.com, Twitter: twitter.com/dhrkpk

Website: www.humanrights.kp.gov.pk Facebook: facebook.com/dhrkp

Plot No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar

TENDER NOTICE

Sealed tenders are invited from Authorized firm/distributor/service providers duly registered with Income Tax and Sales Tax Departments for the procurement of Charcoal.

2. Detail bidding documents can be obtained from the office of the undersigned or may be downloaded from Directorate General of Law & Human Rights, Khyber Pakhtunkhwa official website (www.humanrights.kp.gov.pk) or KPPRA (www.kppra.gov.pk) before the closing date i.e. 18.02.2020.

3. The interested firms/parties (Active Tax Payers) shall submit their sealed bids along with call deposit @ 2% of the Bid in the shape of Bank Draft/CDR through any scheduled bank in favor of the undersigned latest by 18.02.2020 (before 11:30 hours), which will be opened on the same date at 12:00 hours in the presence of bidders or their authorized representatives in the office of Director General, Law and Human, Khyber Pakhtunkhwa. Incomplete bid or bids received after due date and time will not be entertained.

ADMINISTRATIVE OFFICER

Directorate General of Law and Human Rights,

Government of Khyber Pakhtunkhwa,

Plot. No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar

Phone: 091-9217203



**DIRECTORATE GENERAL OF LAW & HUMAN RIGHTS
KHYBER PAKHTUNKHWA**

Phone: 091-9217202, 9217203, Fax: 0919217205

Email: [dhr.kpk@gmail.com](mailto: dhr.kpk@gmail.com), Twitter: twitter.com/dhrkpk

Website: www.humanrights.kp.gov.pk Facebook: facebook.com/dhrkpk

Plot No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar

BIDDING DOCUMENTS

Procurement of Charcoal for the Class-IV Employees of Directorate General of Law and Human Rights, Government of Khyber Pakhtunkhwa.

The bidding Terms & Conditions are as under: -

1. Single stage single envelope procedure of open competitive bidding should be adopted:
2. Bids should be valid for a minimum of 90 days from the date of bid opening.
3. The firm should be registered with Income Tax, Sale Tax authorities and reflected on Active Taxpayer List of FBR. Production of documentary proof of the same is mandatory on part of the manufacturers/ firms/ authorized dealers.
4. 4.1 The tender must accompany earnest money equal to 2% of the total value of the bid in the form of Call Deposit / Bank Draft (refundable) drawn in favor of Administrative Officer, Directorate General of Law and Human Rights, Government of Khyber Pakhtunkhwa, Peshawar on or before **18.02.2020** up to 11:30 hours through registered post/courier service or by hand which will be opened by the Procurement Committee on the same day in the office of Director General, Law and Human Rights, Khyber Pakhtunkhwa, (Plot. No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar), at 12:00 hours.
4.2 Bids without bid security of the required amount will not be entertained.
5. The successful bidder shall have to abide by rules, procedures and instructions of the Provincial Government issued from time to time.
6. Bid with multiple options of specifications will be rejected on the spot.
7. Bid security of the unsuccessful bidders will be released after signing the contract agreement/ issuance of purchase order to the successful bidder.
8. The vendor will provide an undertaking to supply the Charcoal within the agreed timeline from the date the Supply Order is issued. Partial deliveries will not be acceptable.
9. Successful contractor will be required to submit performance guarantee in the shape of irrevocable bank guarantee up to 10 percent of the total bid value.
10. Bids to be submitted in Pak Rupees Only, inclusive of all taxes.
11. Deduction of all government taxes will be mandatory as per rules.



**DIRECTORATE GENERAL OF LAW & HUMAN RIGHTS
KHYBER PAKHTUNKHWA**

Phone: 091-9217202, 9217203, Fax: 0919217205

Email: dir.kpk@gmail.com, Twitter: twitter.com/dhrkpk

Website: www.humanrights.kp.gov.pk Facebook: facebook.com/dhrkpk

Plot No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar

12. Professional tax and stamp duty will be charged at prescribed rates.
13. No advance payment will be made.
14. Successful bidder will provide the required quantity of charcoal within 15 days of the receipt of supply order.
15. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request, communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds as per Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.
16. Samples may be provided on the direction of procuring agency.
17. The Competent Authority can reduce or increase the quantities of the procurement objects.
18. The undersigned shall not be responsible for any postal or courier delay.
19. Bids with incomplete documents, received after the given deadline, not accompanied by the required amount of bid security or not fulfilling the specifications mentioned in the tender will be rejected.

ADMINISTRATIVE OFFICER

Directorate General of Law and Human Rights,

Government of Khyber Pakhtunkhwa,

Plot. No. 21, Sector B-2, Phase-V, Hayatabad, Peshawar

Phone: 091-9217203